

ASSET DELIVERY INSTRUCTIONS

STOCK HELD BY BROKER

Overlake Hospital Foundation accepts shares of common stock. Closely held stock will be accepted on a case by case basis. Most shares of stock held by a broker are eligible for delivery through the Depository Trust Company (DTC).

To transfer shares, please direct your broker to deliver to our bank custodian as follows:

Merrill Lynch

DTC 5198
Account # 28196041
Contact Mark Pederson
Phone (425) 468-1209
Fax (425) 354-5234
Address 601–108th Ave NE #2100
 Bellevue, WA 98004

The value of a gift of readily marketable stock is the mean between the high and the low share price on the day the stock is received into one of the above accounts.

Please note: A donor's instructions to a broker to transfer stock are not sufficient to complete the gift. For DTC transfers, the date of gift is the date that DTC actually transfers your stock to a Foundation account.

Please contact Stephanie Stewart at stephanie.stewart@overlakehospital.org or 425-688-5452 prior to asset delivery. Alternatively, you may provide us with a copy of instructions to your broker via fax at 425-688-5642 prior to transfer to inform us which stock is being transferred, how many shares and the project to which it will be credited.